

GUILDFORD BOROUGH COUNCIL

Draft Minutes of an extraordinary meeting of Guildford Borough Council held at Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on Thursday 25 April 2019

* Councillor Mike Parsons (Mayor)

* Councillor Richard Billington (Deputy Mayor)

- | | |
|-------------------------------------|---------------------------------|
| * Councillor David Bilbé | * Councillor Nigel Kears |
| * Councillor Philip Brooker | * Councillor Sheila Kirkland |
| * Councillor Adrian Chandler | * Councillor Nigel Manning |
| * Councillor Alexandra Chesterfield | Councillor Julia McShane |
| * Councillor Nils Christiansen | * Councillor Bob McShee |
| * Councillor Colin Cross | * Councillor Marsha Moseley |
| * Councillor Geoff Davis | * Councillor Nikki Nelson-Smith |
| * Councillor Graham Ellwood | * Councillor Susan Parker |
| * Councillor David Elms | * Councillor Dennis Paul |
| * Councillor Matt Furniss | * Councillor Tony Phillips |
| * Councillor Andrew Gomm | * Councillor Mike Piper |
| * Councillor Angela Goodwin | * Councillor David Quelch |
| * Councillor David Goodwin | * Councillor Jo Randall |
| Councillor Murray Grubb Jnr | * Councillor David Reeve |
| * Councillor Angela Gunning | * Councillor Caroline Reeves |
| * Councillor Gillian Harwood | * Councillor Iseult Roche |
| * Councillor Liz Hogger | * Councillor Tony Rooth |
| * Councillor Christian Holliday | * Councillor Matthew Sarti |
| * Councillor Liz Hooper | * Councillor Pauline Searle |
| * Councillor Mike Hurdle | * Councillor Paul Spooner |
| Councillor Michael Illman | * Councillor James Walsh |
| * Councillor Gordon Jackson | * Councillor Jenny Wicks |
| * Councillor Jennifer Jordan | * Councillor David Wright |

*Present

Honorary Aldermen G Bridger, K Childs, T Patrick, N Sutcliffe, and M A H M Williamson were also in attendance.

CO104 APOLOGIES FOR ABSENCE

Apologies for absence were received from the Councillors Murray Grubb Jnr. and Julia McShane, from Honorary Freeman Jen Powell, and from Honorary Aldermen Mrs C F Cobley, Mrs S Creedy, Mrs C F P Griffin, J Marks, and L Strudwick.

CO105 DISCLOSURES OF INTEREST

There were no disclosures of interest.

CO106 MAYOR'S COMMUNICATIONS

There were no communications from the Mayor.

CO107 LEADER'S COMMUNICATIONS

The Leader of the Council commented on, and thanked personally those councillors who were not seeking re-election on 2 May 2019.

CO108 PUBLIC PARTICIPATION

Statements

The following persons addressed the Council meeting in respect of Minute No. CO110 below – Adoption of the Guildford Borough Local Plan: Strategy and Sites:

- (1) John Rigg, on behalf of the Guildford Vision Group
- (2) Ramsey Nagaty, on behalf of Fiona Curtis
- (3) Annie Cross, on behalf of the Lovelace Neighbourhood Plan Group
- (4) Karen Stevens, on behalf of Compton PC and Save Hogs Back
- (5) Peter Elliott, GGG candidate for Normandy and member of the Save Hogs' Back Committee
- (6) Julian Lyon
- (7) Joss Bigmore, on behalf of Residents for Guildford and Villages
- (8) Lisa Wright
- (9) Kenneth Miller
- (10) Amanda Mullarkey, on behalf of Guildford Residents Association

The Leader of the Council responded to the statements.

CO109 QUESTIONS FROM COUNCILLORS

- (1) Councillor Bob McShee asked the Leader of the Council, Councillor Paul Spooner, the following question:

"In view of the short amount of time to read the 606 pages of the Council report and appendices relating to the Local Plan before the date of this meeting, and with the Easter Bank Holiday covering four days, as well as Councillors being busy electioneering they will not have had sufficient time to fully absorb the contents, does the Leader of the Council agree that the question as to whether the Council should adopt the Local Plan should be deferred until after 2 May 2019?"

The Leader of the Council's response was as follows:

"I am very happy to confirm to Councillor McShee that I emphatically do not agree that the Council should defer consideration of the adoption of the Local Plan until after 2 May 2019. I would remind him that, at the last Council meeting on 9 April, he had originally proposed a motion asking the Council to agree to defer consideration of this matter until after the Borough Council Elections. By 25 votes to 14, the Council decided that it did not wish to defer. Nothing has changed materially since then."

Councillor Paul Spooner
Leader of the Council

- (2) Councillor Tony Rooth asked the Leader of the Council, Councillor Paul Spooner, the following question:

"In relation to the officer's report on the Council agenda, could the Leader of the Council please explain:

- (a) what does "quickly" in paragraph 5.5 mean for the required timescale for the Council to adopt a local plan?;
- (b) what period of time does the draft local plan carry material weight (paragraphs 5.15 and 5.23 refer)?;
- (c) whether any and/or all of the officer's report, the Inspector's Report dated 27 March 2019 (Appendix 1) and the AECOM Sustainability Appraisal Statement (Appendix 6) complies with the LGA guidance on publicity during the pre-election period which states that councils should "not publish report findings from consultation exercises, which could be politically sensitive"?; and

- (d) what are the circumstances and timescales in which the three councils named in paragraph 5.21 have not made progress in plan making as to warrant government intervention, and the current position with regard to each of the three councils?"

The Leader of the Council's response was as follows:

"In response to part (a) of Councillor Rooth's question, "quickly" is not defined in this context, and does not indicate a specific timeframe so it must be taken to have its accepted meaning, that is "*with little or no delay; promptly*".

In response to part (b), if a decision was taken not to adopt the Local Plan then the document can carry very little, if any, weight. The document will never progress to adoption so its content is not progressing towards adoption. NPPF para 48 states 'A Local Authority may give weight to relevant policies in emerging plans according to'. This plan could no longer be described as emerging. If however the Local Plan were adopted then from day one it would carry full weight.

In response to part (c), the Council is aware of the LGA guidance, and has had regard to the Code of Recommended Practice on Local Authority Publicity in its observation and compliance with the legal duty, which is contained within the Local Government Act 1986, and legal advice has been sought and taken appropriately.

In response to part (d), I can confirm the following:

Wirral – The current Local Plan was adopted in 2000. They have recently published an action plan in response to the direction of the Secretary of State for Housing, Communities and Local Government dated 28 January 2019. Their current Local Development Scheme states that Submission is expected in January 2020 and adoption in January 2021.

Thanet – The current Local Plan was adopted in 2006. They submitted their plan in October 2018 and are currently undergoing examination.

Castle Point – The current Local Plan was adopted in 1998. In November 2018 the Council resolved to not submit their plan for examination. The Council is now in discussions with the Ministry of Housing, Communities and Local Government in relation to next steps".

Councillor Paul Spooner
Leader of the Council

CO110 ADOPTION OF THE GUILDFORD BOROUGH LOCAL PLAN: STRATEGY AND SITES

The Council noted that the Submission Local Plan: strategy and sites ("the Local Plan"), which had been submitted to the Secretary of State on 13 December 2017, outlined the spatial development strategy for the borough up to 2034. The Local Plan had set out the quantum and location of development based on an evaluation of our objectively assessed need (OAN) for new homes, employment and retail space and an assessment of whether this quantum of development can be provided in a sustainable way following consideration of other policy constraints.

The Local Plan was also concerned with the protection and enhancement of our environment, the provision of appropriate infrastructure to support the planned growth of the borough and the promotion of sustainable transport.

As part of the Examination in public, the Local Plan had been the subject of an initial 12 days of hearing sessions, in June/July 2018, into those issues the Inspector had considered necessary to explore further with all relevant parties. The Inspector had reached an interim conclusion

that, subject to making necessary main modifications, which included the identification of further housing sites in the Green Belt, the plan could be found to be 'sound'. The necessary main modifications were made to the plan and underwent a formal consultation for a 6-week period in late 2018. The consultation related to only the main modifications and not to minor modifications or the remainder of the plan. On completion of the consultation, the Inspector had considered the representations and decided it was necessary to reopen the hearing sessions to consider whether the OAN should be altered and whether the further housing sites were needed in light of new information, namely the 2016 based household projections. Two further hearing days were held in February 2019 that focused on the OAN and consequential changes to the plan. The Inspector then closed the hearing sessions and prepared his report.

The Inspector's draft report had been received by the Council on 19 March 2019 and was subject to a 'fact check'. This check allowed the Council the opportunity to query the accuracy of its contents, but it was not an opportunity to question the Inspector's conclusions or findings. The Inspector's final report, a copy of which was appended to the report submitted to the Council, had been published by the Council on 28 March 2019.

The Inspector's report had focused on 11 main issues upon which he considered the soundness of the plan depended. The Inspector had concluded that, with the recommended main modifications (details of which were also appended to the report submitted to the Council), the Guildford Borough Local Plan: strategy and sites satisfied the requirements of Section 20(5) of the Planning and Compulsory Purchase Act 2004 and met the criteria for soundness in the National Planning Policy Framework. In particular, the Inspector had concluded that, in light of the 2016 based household projections, the further housing sites in the Green Belt were not necessary to be included in the Local Plan to make it sound, and accordingly these additional sites were not included in the recommended main modifications.

Following the Inspector's recommended Main Modifications, the Council had also made a number of minor modifications to the plan. These modifications were minor in nature, did not go to the heart of the plan and were not matters of soundness. They were designed to aid clarity, consistency and accuracy. Where there was any doubt, minor modifications had been shared with the Inspector who had agreed that they had been correctly described as minor in nature.

Councillors noted that, at its special meeting held earlier in the day, the Executive had submitted the following comments to the Council:

"The Executive notes the Inspector's conclusion that the Guildford Borough Local Plan: Strategy and Sites is sound, subject to a number of Main Modifications being made, and that these, together with minor modifications, have now been incorporated into the Final Version of the Local Plan set out in Appendix 4 to the report to Council.

The Executive notes, therefore, that full Council may now proceed to consider and decide whether to adopt, or not adopt, the Guildford Borough Local Plan: Strategy and Sites at its extraordinary meeting this evening"

Prior to the debate on this matter, the Council agreed that recorded votes would be taken in respect of both amendments and the final vote on either the original, or substantive, motion.

The Leader of the Council, and Lead Councillor for Planning and Regeneration, Councillor Paul Spooner, proposed and the Deputy Leader of the Council, and Lead Councillor for Infrastructure and Governance, Councillor Matt Furniss, seconded the following motion:

"(1) That the Local Plan: strategy and sites (at Appendix 4 to the report submitted to the Council), which incorporates the Inspector's Main Modifications (at Appendix 2 to the report) and the Council's Minor Modifications (at Appendix 3 to the report), be adopted.

- (2) That those policies within the Guildford Borough Local Plan 2003 that are not being retained, as set out in Appendix 8 of the Local Plan: strategy and sites, be withdrawn.
- (3) That updates to the Guildford Borough Policies Map be adopted in line with the Local Plan: strategy and sites policies maps at Appendix 5 to the report.
- (4) That the Director of Planning and Regeneration be authorised, in consultation with the Lead Councillor for Planning and Regeneration, to make such minor alterations to improve the clarity of the adopted Local Plan and Policies Map as she may deem necessary”.

Following the debate on the motion, Councillor Susan Parker proposed, and Councillor Colin Cross seconded, Amendment No.1 as follows:

“That consideration of the adoption of the Local Plan be deferred to provide for a period of time pending consideration of:

- (a) the question as to the legality of the Habitat Regulations Assessment;*
- (b) whether, given that the brownfield review was not available to councillors at the time the Council resolved to submit the Local Plan to the Secretary of State for examination in November 2017, any procedural irregularity has arisen;*
- (c) whether consultation on the Main Modifications was appropriately conducted and complete; and*
- (d) the question as to whether the proposed infrastructure improvements to Junction 10 of the M25 will be proceeding”*

Following the debate on Amendment No. 1, it was put to a recorded vote and was lost with six councillors voting in favour, thirty against, and eight abstentions as follows:

FOR:

Councillor Colin Cross
Councillor Mike Hurdle
Councillor Bob McShee
Councillor Susan Parker
Councillor Tony Phillips
Councillor David Reeve

AGAINST:

Councillor David Bilbe
Councillor Richard Billington
Councillor Philip Brooker
Councillor Adrian Chandler
Councillor Alexandra Chesterfield
Councillor Geoff Davis
Councillor Graham Ellwood
Councillor David Elms
Councillor Matt Furniss
Councillor Andrew Gomm
Councillor Angela Gunning
Councillor Liz Hogger
Councillor Christian Holliday
Councillor Liz Hooper
Councillor Gordon Jackson
Councillor Jennifer Jordan
Councillor Nigel Kearse
Councillor Sheila Kirkland
Councillor Nigel Manning
Councillor Marsha Moseley
Councillor Nikki Nelson-Smith
Councillor Dennis Paul
Councillor Mike Piper
Councillor David Quelch
Councillor Jo Randall
Councillor Caroline Reeves
Councillor Iseult Roche
Councillor Paul Spooner
Councillor James Walsh
Councillor David Wright

ABSTAIN:

Councillor Nils Christiansen
Councillor David Goodwin
Councillor Gillian Harwood
Councillor Mike Parsons
Councillor Tony Rooth
Councillor Matt Sarti
Councillor Pauline Searle
Councillor Jenny Wicks

Councillor Tony Rooth proposed, and Councillor Susan Parker seconded, Amendment No.2 as follows:

After paragraph (4) of the motion, add the following paragraph:

“(5) That, in the event that the proposed Local Plan is adopted this evening, the following matters in relation to that decision be reviewed by the Corporate Governance and Standards Committee for subsequent referral to Council:

- (a) whether the procedure for the adoption of this motion fully complies with the requirements of the Local Government 1986 section 2 and the supporting LGA guidance*
- (b) whether the schedule of meetings (including the briefing for councillors on 18 April 2019) arranged for consideration of the proposed Local Plan was sufficient and appropriate to enable a proper and informed decision to adopt the Local Plan*
- (c) whether the requirements of the Councillors' Code of Conduct were observed, in particular the requirement for objectivity – that holders of public office must act and take decisions impartially, fairly and on merit using the best evidence and without discrimination or bias”.*

Following the debate on Amendment No. 2, it was put to a recorded vote and was lost with eight councillors voting in favour, thirty-three against, and three abstentions as follows:

FOR:

Councillor Nils Christiansen
Councillor Colin Cross
Councillor Mike Hurdle
Councillor Bob McShee
Councillor Susan Parker
Councillor Tony Phillips
Councillor David Reeve
Councillor Tony Rooth

AGAINST:

Councillor David Bilbe
Councillor Richard Billington
Councillor Philip Brooker
Councillor Adrian Chandler
Councillor Alexandra Chesterfield
Councillor Geoff Davis
Councillor Graham Ellwood
Councillor David Elms
Councillor Matt Furniss
Councillor Andrew Gomm
Councillor Angela Gunning
Councillor Liz Hogger
Councillor Christian Holliday
Councillor Liz Hooper
Councillor Gordon Jackson
Councillor Jennifer Jordan
Councillor Nigel Kearse
Councillor Sheila Kirkland
Councillor Nigel Manning
Councillor Marsha Moseley
Councillor Nikki Nelson-Smith
Councillor Dennis Paul
Councillor Mike Piper
Councillor David Quelch
Councillor Jo Randall
Councillor Caroline Reeves
Councillor Iseult Roche
Councillor Matt Sarti
Councillor Pauline Searle
Councillor Paul Spooner
Councillor James Walsh
Councillor Jenny Wicks
Councillor David Wright

ABSTAIN:

Councillor David Goodwin
Councillor Gillian Harwood
Councillor Mike Parsons

Having considered the original motion, the Council

RESOLVED:

- (1) That the Local Plan: strategy and sites (at Appendix 4 to the report submitted to the Council), which incorporates the Inspector's Main Modifications (at Appendix 2 to the report) and the Council's Minor Modifications (at Appendix 3 to the report), be adopted.
- (2) That those policies within the Guildford Borough Local Plan 2003 that are not being retained, as set out in Appendix 8 of the Local Plan: strategy and sites, be withdrawn.
- (3) That updates to the Guildford Borough Policies Map be adopted in line with the Local Plan: strategy and sites policies maps at Appendix 5 to the report.
- (4) That the Director of Planning and Regeneration be authorised, in consultation with the Lead Councillor for Planning and Regeneration, to make such minor alterations to improve the clarity of the adopted Local Plan and Policies Map as she may deem necessary.

Reasons:

The resolution above will enable the Local Plan: strategy and sites to become part of the Council's development plan and carry full weight in the determination of planning applications. This first paragraph of the resolution is made in light of a consideration of the restricted options now available to Council, which are limited to the binary choice of adopting the Local Plan (with Main Modifications recommended by the Inspector) or not. As a matter of law, the Council is not permitted to adopt the Local Plan without the Main Modifications proposed by the Inspector, or to choose only some of them. Nor can it, at this stage, seek to alter the Local Plan (beyond the minor modifications explained above).

The benefits of adopting the Local Plan include that this would:

- (i) create an environment of planning certainty where new development can come forward to meet need in a planned manner;
- (ii) provide the Council with a 5-year housing land supply and the benefits associated with this in terms of decision-making relating to planning applications;
- (iii) secure planning benefits for the Borough's community; and
- (iv) ensure longevity of the plan.

Adoption would avoid risks of:

- (i) government intervention;
- (ii) the potential need to prepare a new Local Plan, with the time and costs associated with such preparation;
- (iii) the likelihood of needing to adopt a higher housing requirement of at least 14,000 homes over 19 years (the minimum local housing need figure would be 740 dwellings per annum based on the government's standard method); and
- (iv) all the range of dis-benefits that go with not having an up to date Plan.

The second paragraph of the resolution is to enable the Local Plan 2003 policies that are superseded by new policies in the Local Plan: strategy and sites document to be withdrawn. The Local Plan 2003 policies that are not superseded will be retained and continue to be used in determining planning applications.

The third paragraph of the resolution allows for the update to the Guildford borough Policies map in line with, and as a consequence of, the proposed adoption of the Local Plan: strategy and sites.

The fourth paragraph of the resolution is provided to enable minor alterations to be made should they be necessary post adoption.

The result of the recorded vote on the original motion was twenty-eight councillors in favour, with twelve against, and four abstentions, as follows:

FOR:

Councillor David Bilbe
Councillor Richard Billington
Councillor Philip Brooker
Councillor Adrian Chandler
Councillor Alexandra Chesterfield
Councillor Geoff Davis
Councillor Graham Ellwood
Councillor David Elms
Councillor Matt Furniss
Councillor Andrew Gomm
Councillor Angela Gunning
Councillor Liz Hooper
Councillor Gordon Jackson
Councillor Jennifer Jordan
Councillor Nigel Kearse
Councillor Sheila Kirkland
Councillor Nigel Manning
Councillor Marsha Moseley
Councillor Nikki Nelson-Smith
Councillor Dennis Paul
Councillor Mike Piper
Councillor David Quelch
Councillor Jo Randall
Councillor Caroline Reeves
Councillor Iseult Roche
Councillor Paul Spooner
Councillor James Walsh
Councillor David Wright

AGAINST:

Councillor Nils Christiansen
Councillor Colin Cross
Councillor David Goodwin
Councillor Gillian Harwood
Councillor Mike Hurdle
Councillor Bob McShee
Councillor Susan Parker
Councillor Tony Phillips
Councillor David Reeve
Councillor Tony Rooth
Councillor Matt Sarti
Councillor Jenny Wicks

ABSTAIN:

Councillor Liz Hogger
Councillor Christian Holliday
Councillor Mike Parsons
Councillor Pauline Searle

NB. Councillor Angela Goodwin left the meeting prior to the recorded votes taken on the amendments and original motion

CO111 COMMON SEAL

The Council

RESOLVED: That the Common Seal of the Council be affixed to any documents to give effect to any decisions taken by the Council at this meeting.

The meeting finished at 10.47 pm

Signed
Mayor

Date

GUILDFORD BOROUGH COUNCIL

Draft Minutes of a meeting of Guildford Borough Council held at Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on Wednesday 15 May 2019

- * Councillor Richard Billington (The Mayor)
- * Councillor Marsha Moseley (The Deputy Mayor)

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| * Councillor Paul Abbey | * Councillor Ted Mayne |
| * Councillor Tim Anderson | * Councillor Julia McShane |
| * Councillor Jon Askew | * Councillor Ann McShee |
| * Councillor Christopher Barrass | * Councillor Bob McShee |
| * Councillor Joss Bigmore | * Councillor Masuk Miah |
| * Councillor David Bilbé | * Councillor Ramsey Nagaty |
| * Councillor Chris Blow | * Councillor Susan Parker |
| * Councillor Dennis Booth | * Councillor George Potter |
| * Councillor Ruth Brothwell | * Councillor Jo Randall |
| * Councillor Colin Cross | * Councillor John Redpath |
| * Councillor Graham Eyre | * Councillor Maddy Redpath |
| * Councillor Andrew Gomm | * Councillor Caroline Reeves |
| Councillor Angela Goodwin | * Councillor John Rigg |
| * Councillor David Goodwin | * Councillor Tony Rooth |
| * Councillor Angela Gunning | * Councillor Will Salmon |
| * Councillor Gillian Harwood | * Councillor Deborah Seabrook |
| * Councillor Jan Harwood | * Councillor Pauline Searle |
| * Councillor Liz Hogger | Councillor Patrick Sheard |
| * Councillor Tom Hunt | * Councillor Paul Spooner |
| * Councillor Gordon Jackson | * Councillor James Steel |
| * Councillor Diana Jones | * Councillor James Walsh |
| * Councillor Steven Lee | * Councillor Fiona White |
| * Councillor Nigel Manning | * Councillor Catherine Young |

*Present

Honorary Freeman Andrew Hodges and Honorary Aldermen Gordon Bridger, Keith Childs, and Terence Patrick were also in attendance.

CO9 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Angela Goodwin and Patrick Sheard and Honorary Aldermen Catherine Copley, Clare Griffin, Jayne Marks, and Lynda Strudwick.

CO10 DISCLOSURES OF INTEREST

There were no disclosures of interest.

CO11 MINUTES

The Council confirmed, as a correct record, the minutes of the Annual Meeting held on 8 May 2019. The Mayor signed the minutes.

CO12 MAYOR'S COMMUNICATIONS

The Mayor thanked councillors who attended the annual Civic Service on Sunday 12 May. The Mayor also informed councillors that invitations for this year's Guildford Cricket Festival had now been issued, and asked those interested in attending to respond promptly to the Civic Secretary as there was always a high demand for tickets.

CO13 ELECTION OF THE LEADER OF THE COUNCIL

The Democratic Services Manager reported that he had received the following nominations in respect of the election of the Leader of the Council for a four-year period ending on the day of the next post-election annual meeting of the Council:

- Councillor Joss Bigmore (proposed by Councillor John Rigg and seconded by Councillor Christopher Barrass)
- Councillor Caroline Reeves (proposed by Councillor Fiona White and seconded by Councillor Jan Harwood)

In accordance with Council Procedure Rule 19 (d), Councillor Paul Spooner requested a recorded vote on the election of Leader, which was supported at the meeting by four other councillors.

At the suggestion of the Mayor, the Council agreed that the following process for dealing with a contested election for the leadership of the Council:

1. Each candidate shall be separately proposed and seconded, with each proposer and seconder speaking for up to five minutes.
2. The candidates to address the Council in support of their respective nominations for up to five minutes each.
3. Other councillors to comment on the nominations, for up to three minutes each, after which each candidate's nomination to then be put to the vote.

Following this process, the Council

RESOLVED: That Councillor Caroline Reeves be elected Leader of the Council for a four-year period ending on the day of the next post-election annual meeting of the Council.

The result of the recorded vote on the election of Leader of the Council by the councillors present was as follows:

For Councillor Joss Bigmore
(19 votes):

Councillor Paul Abbey
Councillor Tim Anderson
Councillor Christopher Barrass
Councillor Joss Bigmore
Councillor Chris Blow
Councillor Dennis Booth
Councillor Ruth Brothwell
Councillor Colin Cross
Councillor Diana Jones
Councillor Ann McShee
Councillor Bob McShee
Councillor Ramsey Nagaty
Councillor Susan Parker
Councillor John Redpath
Councillor Maddy Redpath
Councillor John Rigg
Councillor Tony Rooth
Councillor Deborah Seabrook
Councillor Catherine Young

For Councillor Caroline Reeves
(23 votes):

Councillor Jon Askew
Councillor David Bilbé
Councillor Graham Eyre
Councillor David Goodwin
Councillor Angela Gunning
Councillor Gillian Harwood
Councillor Jan Harwood
Councillor Liz Hogger
Councillor Tom Hunt
Councillor Gordon Jackson
Councillor Steven Lee
Councillor Ted Mayne
Councillor Julia McShane
Councillor Masuk Miah
Councillor George Potter
Councillor Jo Randall
Councillor Caroline Reeves
Councillor Will Salmon
Councillor Pauline Searle
Councillor Paul Spooner
Councillor James Steel
Councillor James Walsh
Councillor Fiona White

Abstentions
(4 votes):

The Mayor, Councillor Richard Billington
Councillor Andrew Gomm
Councillor Nigel Manning
Councillor Marsha Moseley

The newly elected Leader of the Council announced the appointment of Councillor Fiona White as Deputy Leader of the Council.

CO14 PUBLIC PARTICIPATION

Mr Julian Lyon addressed the Council in respect of the election of the Leader of the Council. The Leader of the Council, Councillor Caroline Reeves responded to the representations.

CO15 QUESTIONS FROM COUNCILLORS

There were no questions from councillors.

CO16 APPOINTMENTS TO COMMITTEES 2019-20

The Council considered a report on the appointment of councillors to committees for the municipal year 2019-20. Councillors noted the political composition of the Council following the Borough Council elections on 2 May 2019, and the details of each of the political groups on the Council, details of which were set out in the Order Paper circulated at the meeting.

Details of the proposed committees and their respective size and terms of reference were set out in the report submitted to the Council, including details of the numerical allocation of seats on the committees to the political groups. The Order Paper also included details of each group's nominations to fill those seats (and substitutes where appropriate), together with the nominations for election of committee and sub-committee chairmen and vice-chairmen.

Upon the motion of the Leader of the Council, Councillor Caroline Reeves, and seconded by the Deputy Leader of the Council, Councillor Fiona White, the Council:

RESOLVED:

- (1) That, for the municipal year 2019-20, the Council agrees to appoint the committees referred to in the table set out in paragraph 4.1 of the report submitted to the Council, and agrees their respective size referred to therein and the proposed terms of reference, as indicated in Appendix 1 to the report.
- (2) That the Licensing Committee shall be politically balanced.
- (3) That the following Sub-Committees shall not be politically balanced:
 - Licensing Sub-Committee
 - Licensing Regulatory Sub-Committee
- (4) That the following numerical allocation of seats to each political group on the Council, be approved:

Committee	Lib Dem	R4GV	Con	GGG	Labour
Corp Gov & Standards	2	2	1	1	1
Employment	1	1	1	0	0
Community EAB	4	5	2	1	0
Place-Making EAB	4	4	2	1	1
Guildford Joint	4	3	2	1	0
Licensing	6	5	3	1	0
Overview & Scrutiny	4	4	2	1	1
Planning	5	5	3	1	1
Total no. of seats on committees	30	29	16	7	4

- (5) That the nominations for membership and substitute membership (where applicable) of the committees, Executive Advisory Boards, and the Guildford Joint Committee, together with the nominations for election of committee chairmen and vice-chairmen for the 2019-20 municipal year, be approved as set out and indicated below:

Corporate Governance and Standards Committee

Appointed Members:

Cllr Tim Anderson **(Chairman)**
Cllr Jan Harwood
Cllr Liz Hogger
Cllr Nigel Manning
Cllr Ramsey Nagaty
Cllr John Redpath
Cllr James Walsh

Substitute Members:

Councillor Jon Askew
Councillor Joss Bigmore
Councillor Richard Billington
Councillor Ruth Brothwell
Councillor Angela Gunning
Councillor Tom Hunt
Councillor Gordon Jackson
Councillor Masuk Miah
Councillor Susan Parker
Councillor Jo Randall
Councillor Deborah Seabrook
Councillor Patrick Sheard
Councillor Catherine Young

Employment Committee

Appointed Members:

Councillor Joss Bigmore
Councillor Paul Spooner
Councillor Caroline Reeves **(Chairman)**

Substitute Members:

Councillor Paul Abbey
Councillor Christopher Barrass
Councillor David Bilbe
Councillor Ruth Brothwell
Councillor Gordon Jackson
Councillor Nigel Manning
Councillor Bob McShee
Councillor Marsha Moseley
Councillor Fiona White

Community Executive Advisory Board

Appointed Members:

Councillor Paul Abbey
Councillor Andrew Gomm
Councillor Diana Jones
Councillor Steven Lee
Councillor Ted Mayne
Councillor Ann McShee
Councillor Ramsey Nagaty
Councillor George Potter
Councillor Jo Randall
Councillor John Redpath **(Chairman)**
Councillor Deborah Seabrook
(one vacancy)

Substitute Members:

Councillor Jon Askew
Councillor Joss Bigmore
Councillor Chris Blow
Councillor David Bilbe
Councillor Richard Billington
Councillor Ruth Brothwell
Councillor Graham Eyre
Councillor Tom Hunt
Councillor Gordon Jackson
Councillor Nigel Manning
Councillor Masuk Miah
Councillor Marsha Moseley
Councillor Susan Parker
Councillor Maddy Redpath
Councillor Will Salmon
Councillor Patrick Sheard
Councillor Paul Spooner
Councillor Catherine Young

Place-Making and Innovation Executive Advisory Board

Appointed Members:

Councillor Jon Askew
Councillor Christopher Barrass
Councillor Ruth Brothwell
Councillor Graham Eyre
Councillor Angela Gunning **(Chairman)**
Councillor Liz Hogger
Councillor Gordon Jackson **(Vice-Chairman)**
Councillor Diana Jones
Councillor Masuk Miah
Councillor John Rigg
Councillor Will Salmon
Councillor Patrick Sheard

Substitute Members:

Councillor Tim Anderson
Councillor Joss Bigmore
Councillor David Bilbe
Councillor Richard Billington
Councillor Colin Cross
Councillor Andrew Gomm
Councillor Gillian Harwood
Councillor Tom Hunt
Councillor Steven Lee
Councillor Nigel Manning
Councillor Marsha Moseley
Councillor Ramsey Nagaty
Councillor Susan Parker
Councillor George Potter
Councillor Jo Randall
Councillor Paul Spooner
Councillor James Walsh
Councillor Catherine Young

Guildford Joint Committee

Appointed Members:

Councillor Chris Blow
Councillor Ruth Brothwell
Councillor Julia McShane
Councillor Bob McShee
Councillor Ramsey Nagaty
Councillor George Potter
Councillor Jo Randall
Councillor Caroline Reeves
Councillor Pauline Searle
Councillor Paul Spooner **(Chairman)**

Licensing Committee

Appointed Members:

Councillor Tim Anderson
Councillor Joss Bigmore
Councillor Dennis Booth
Councillor Graham Eyre
Councillor David Goodwin **(Chairman)**
Councillor Gillian Harwood
Councillor Nigel Manning
Councillor Ted Mayne
Councillor Ann McShee
Councillor Marsha Moseley
Councillor George Potter
Councillor Maddy Redpath
Councillor Will Salmon **(Vice-Chairman)**
Councillor James Steel
Councillor Catherine Young

Designated Sub-Committee Chairmen:

Councillor Joss Bigmore
Councillor Dennis Booth
Councillor David Goodwin
Councillor Marsha Moseley
Councillor Will Salmon
Councillor Catherine Young

Overview and Scrutiny Committee

Appointed Members:

Councillor Joss Bigmore (**Chairman**)
Councillor Liz Hogger
Councillor Tom Hunt
Councillor Gordon Jackson
Councillor Steven Lee
Councillor Masuk Miah
Councillor Susan Parker
Councillor John Rigg
Councillor Tony Rooth
Councillor Deborah Seabrook
Councillor Paul Spooner
Councillor James Walsh (**Vice-Chairman**)

Substitute Members:

All non-Executive councillors not appointed to this Committee may substitute for any member of the Committee from the same political group

Planning Committee

Appointed Members:

Councillor Jon Askew
Councillor David Bilbe
Councillor Chris Blow
Councillor Dennis Booth
Councillor Colin Cross
Councillor Angela Gunning
Councillor Jan Harwood (**Vice-Chairman**)
Councillor Liz Hogger
Councillor Bob McShee
Councillor Marsha Moseley (**Chairman**)
Councillor Susan Parker
Councillor Caroline Reeves
Councillor Tony Rooth
Councillor Paul Spooner
Councillor Fiona White

Substitute Members:

Councillor Tim Anderson
Councillor Christopher Barrass
Councillor Joss Bigmore
Councillor Richard Billington
Councillor Graham Eyre
Councillor David Goodwin
Councillor Gordon Jackson
Councillor Steven Lee
Councillor Nigel Manning
Councillor Ramsey Nagaty
Councillor Jo Randall
Councillor Will Salmon
Councillor Pauline Searle
Councillor Patrick Sheard
Councillor James Steel
Councillor James Walsh
Councillor Catherine Young

- (6) That the Council re-appoints Charles Hope (West Horsley Parish Council), Gerry Reffo (Shere Parish Council) and Ian Symes (Effingham Parish Council) as parish members on the Corporate Governance and Standards Committee for a period up to the appointment of their successors.
- (7) That, having regard to the person specification attached as Appendix 2 to the report submitted to the Council, Councillor Fiona White be appointed as the Council's representative on the Surrey Police and Crime Panel for a term of office expiring in May 2023.
- (8) That the Council appoints councillor Champions for 2019-20 as follows:
- Armed Forces Champion: Cllr Tom Hunt (Deputy: Cllr John Rigg)
 - Historic Environment and Design Champion: Cllr Caroline Reeves (Deputy: Cllr Bob McShee)
 - Older Persons Champion: Cllr Maddy Redpath (Deputy: Cllr Ted Mayne)

Reasons:

- To comply with Council Procedure Rules 23 and 29 of the Constitution in respect of the appointment of committees and election of chairmen and vice-chairmen
- To enable the Council to comply with its obligations under the Local Government and Housing Act 1989 in respect of the political proportionality on its committees.
- To enable the Council to comply with the requirements of the Police Reform and

Social Responsibility Act 2011.

CO17 CORPORATE MANAGEMENT TEAM PAY AWARD 2019-20

Under Section 39 of the Localism Act 2011, the Council was required to consider and approve a pay policy statement for the financial year ahead and this was agreed by Council in February 2019 in respect of the statement covering 2019-20. The annual pay award date had now changed from 1 April to 1 July and the pay policy statement had therefore been approved prior to the pay award for all staff in Bands 1-10 being agreed by the Managing Director in consultation with the Leader of the Council.

Separate approval was now required for this pay award to be applied to the Managing Director and Director posts.

The Leader of the Council, Councillor Caroline Reeves proposed, and the Deputy Leader of the Council, Councillor Fiona White seconded the following motion:

“That a pay award of 2% be approved for the Managing Director and the Director posts with effect from 1 July 2019 in accordance with the Council’s adopted Pay Policy Statement”.

Councillor Paul Spooner proposed, and Councillor George Potter seconded the following amendment:

“That the proposed pay award for the Corporate Management Team for 2019-20 be deferred for consideration at the next meeting of the Council on 23 July 2019”.

Following the debate on the amendment, it was put to a vote and was carried.

Having considered the substantive motion, the Council

RESOLVED: That the proposed pay award for the Corporate Management Team for 2019-20 be deferred for consideration at the next meeting of the Council on 23 July 2019.

CO18 COMMON SEAL

The Council

RESOLVED: That the Common Seal of the Council be affixed to any documents to give effect to any decisions taken by the Council at this meeting.

The meeting finished at 8.23 pm

Signed
Mayor

Date